

Administration

Employee
Responsibilities

Political Activities

- POLICY:** .01 The Laboratory neither encourages nor discourages employee discussion of political beliefs or participation in political activities. However, employees must ensure that the views expressed are not interpreted as being those of the Laboratory or the University of California.
- LETTERS TO POLITICAL OFFICIALS:** .02 An employee who writes on Laboratory stationery to a political official on a subject directly related to Laboratory activities must clear the correspondence with the cognizant Division Office and provide that office, the cognizant Associate Director, and the Director with copies of the correspondence before dispatch (*see* [AM 707](#)).
- POLITICAL CONTRIBUTIONS:** .03 Employees are prohibited from soliciting or receiving political contributions on Laboratory-operated property or in any place occupied for any purpose by the Laboratory.
- POLITICAL CAMPAIGNING:** .04 Campaigning on Laboratory-operated property or in any Laboratory-occupied building is prohibited. In this sense, "campaigning" refers to the distribution of campaign literature, buttons, cards, etc., and to personal handshaking appearances or political speeches by candidates.
- .05 Employees may wear campaign buttons and discuss their political views with each other, but overt politicking must be kept off Laboratory premises.
- .06 A candidate is prohibited from having photographs or video tapings taken within Laboratory premises for use in campaign TV clips. No pictures or tape recordings for political uses are permitted to be made by Laboratory employees within Laboratory premises, nor is it permitted to supply Laboratory services, equipment, or facilities (such as duplicating service, mail service, or use of bulletin boards) for political advocacy.
- CONTACTS WITH STATE** .07 *See* [AM 706](#).

Political Activities

**OR FEDERAL
OFFICIALS:**

DISCIPLINE: .08 Failure to comply with provisions regulating political activities may result in disciplinary action, up to and including termination.